

KITTITAS COUNTY
APPLICATION FOR TOURISM-RELATED, LARGE-SCALE MUNICIPALITY-OWNED CIP

Applicant Information

Name of Municipality: [Kittitas County Park and Recreation District No. 1](#)

Mailing Address: P. O Box 1064, Roslyn, WA 98941

Contact Person and Title: John Storch

Phone: (509) 260-0604

Email: kprdpos1@gmail.com

Project Title: Evergreen SnoPark Completion

Project Location: Southwest of Cle Elum off Westside Road, then Woods and Steel Road, on All Seasons Road.

Application Requirements

1. The project qualifies for lodging tax funds as a capital expenditure of a tourism-related facility owned or operated by a municipality.

A park and recreation district is a municipal corporation under state law. [See RCW 36.69.010](#) (“Park and recreation districts are hereby authorized to be formed as municipal corporations for the purpose of providing leisure time activities and facilities and recreational facilities, of a nonprofit nature as a public service to the residents of the geographical areas included within their boundaries”).

2. If this application is not from Kittitas County, the municipality’s lodging tax advisory committee (or equivalent) has been informed of the project and endorsed it.

Attachment A is the District’s project letter and endorsement.

3. Lodging tax capital project funds are not being substituted for other funds that are already secured or applied for (if applicable).

No other secured or applied for funds are associated with this project.

4. A completed project budget is included in the application.

We have included the District’s project budget.

5. A detailed 8 ½ X 11 vicinity map that clearly shows the location of the project is included.

Attachment B is the Evergreen SnoPark’s project map.

6. As part of its contract for performance, a municipality may require contractors to maintain liability insurance in the amount of \$1,000,000 or more and name the municipality as an additional insured on its liability insurance policy.

The District is insured by Enduris that matches and/or exceeds this requirement.

1. **Project Description:** Please describe the project in detail. Indicate the major work to be completed, any milestones that need to be overcome in order for the project to move forward, and include a comparison of existing and proposed conditions.

The Evergreen SnoPark Completion project enhances and extends park usage:

- ✓ by increasing the parking area to include the majority of the 5 acres from less than half that acreage utilized today.
- ✓ Expanding the usage to 24 hours per day 365 days per year.

Currently, the majority of the Park is still heavily treed and the County Conditional Use Permit only allows daylight access from December 1st to April 1st each year.

Project milestones remaining to complete are:

- 1) Apply and receive a new County Conditional Use Permit.
- 2) Log the remaining tree acreage.
- 3) Remove the debris, logs, and stumps.
- 4) Regrade the entire 5 acres.
- 5) Apply gravel to the acreage.
- 6) Purchase and install CDX double toilet.
- 7) Purchase and install garbage disposal receptacle.
- 8) Purchase and install signage for conduct, maps and parking.

The SnoPark has been operational for several years and has completed:

- Acquisition with title transfer.
 - Boundary and terrain surveys.
 - Improved parking road and recreational trail access.
- Project completion would allow:
- ➔ Year-round day and overnight camping, plus...
 - ➔ Bird Watching, Cross Country Dog Sledding, Skiing, Disabled Access, Hiking, Horseback Riding, Mountain Biking, Nature Walks, Running, Snowmobiling, Snowshoeing and Vista Viewing for all ages.

1. **Kittitas County Tourism Infrastructure Plan:** Please explain how the project meets the Goals and Actions in the Kittitas County Tourism Infrastructure Plan as adopted. Also, describe the specific county tourism infrastructure needs the project addresses and how the project directly increases tourism. Explain how the improvements will promote tourism in Kittitas County and indicate specifically how the improvements will directly increase economic activity resulting from tourists.
 - Goal 1- Kittitas County Tourism Infrastructure Plan:
Develop integrity of place - enhance Kittitas County's geographical character by developing and improving the environment, agriculture, recreation, heritage, and culture in distinctive ways to differentiate Kittitas County from other areas and to engender local community pride. **This project introduces both residents and tourists to District trails unknown except for snowmobilers for year-round exploration and experiences.**
 - Goal 2 - Kittitas County Tourism Infrastructure Plan:
Be market selective - encourage growth in tourism market segments most likely to appreciate, respect, and disseminate information about the distinctive assets.

Kittitas County including environmental, agricultural, heritage, and cultural segments that are not as currently well known and frequented as recreational.

Each new quality trail access opens tourist hearts and minds to the wonders of Kittitas County.

- Goal 5 - Kittitas County Tourism Infrastructure Plan:

Involve the community- base tourism on local Kittitas County community resources to the extent possible, encouraging local small businesses and civic groups to build partnerships to promote and provide a distinctive, honest visitor experience and market Roslyn, Cle Elum, Ellensburg, and other locales effectively. Help businesses develop approaches to tourism that build on the County's nature, history and culture, including food and drink, famers' markets, artisans, performance arts, etc.

Many local residents have not travelled the areas open via the Evergreen SnoPark and will be surprised with the vista of Mt. Rainier's East slope and immense territory to explore. This project promotes community assets and meets well-defined community needs.

- Goal 7 - Kittitas County Tourism Infrastructure Plan:

Protect and enhance destination appeal- encourage Kittitas County businesses to sustain natural habitats, heritage sites, aesthetic appeal, and local culture. Prevent degradation by keeping volumes of tourists within maximum acceptable limits. Seek business models that can operate profitably within these limits. Use persuasion, incentives, and legal enforcement as needed.

Countless opportunities for entrepreneurs to run tours, set up races, teach outdoors and supply those venturing into the wild.

- Goal 11 - Kittitas County Tourism Infrastructure Plan:

Interpret interactively - engage visitors and hosts in learning about Kittitas County assets and encourage residents to present the environmental, agricultural, recreational, heritage, and cultural assets of Kittitas County communities, so that tourists gain a richer experience and residents develop pride in their locales.

Having a complete and well-management facility serves our community and visitors alike.

Kittitas County Tourism Infrastructure Plan, part 7: Actions - to implement geotourism potentials - the specific action tasks as well as the specific county tourism infrastructure needs directly associated with the project are:

Action 1: Open Space Network/Regional Trail Projects

- Multiple use destination that connects with legacy trails East, West and South.
- Trailheads enhanced with parking, kiosks, directories and signs.

Action 2: Natural Areas Access and Interpretation

- Enhances wildlife viewing and access to photographing areas – including seasonal migration routes, nesting, and foraging areas of birds and animals.

How the project directly increases tourism: By providing additional 3 acres of parking that at the trailhead allows new areas to be explored and enjoyed.

- 3. Real Property:** If real property acquisition is a component of the project, please explain. Include any information of property already secured or evidence of the ability to secure the real property. **Real property is wholly owned by the District, within District boundaries and outside any other Municipalities.**
- 4. Coordination:** Please explain how this project has been coordinated with other jurisdictions as well as affected stakeholders. Please include letters of support from stakeholders. **The future plans of the Evergreen SnoPark have been a regular Agenda item during our monthly District public meeting with input from many stakeholders: USDA Forest Service, Washington State Parks, Groomers, Snowmobile Associations, and SnoPark users.**
- 5. Studies:** Please attach any feasibility or other studies that demonstrate linkages between the proposed project and the anticipated tourism impacts. Also please include your operations/maintenance strategy and other plans for long-term project sustainability (how the facility or facilities will be operated and maintained over at least five years following completion). **The District has since the SnoPark was conceived always planned for more use which will disperse tourists to new opportunities. The District has a Winter use contract with Washinton Parks and we will negotiate similar arrangements for non-Winter Park operations. Kittitas County Parks and Recreation Plan.**
- 6. Project Readiness:** Please provide a detailed project schedule, including milestones necessary for completion as mentioned in question 1 above. On the schedule, indicate items completed and exactly where in the schedule the project is at this time. Be sure to include expected completion date. **Weather permitting work could start immediately since any major purchases not needed first. Realistically May 1, 2018 would be a reasonable starting date allowing adequate planning for cost effective purchasing a volunteer coordination. The project should be complete by December 1, 2018.**

7. Applicant Certification: Please sign below in agreement with the statement of certification.

Certification is hereby given that the information provided is accurate and the applicable attachments are complete and included as part of the application package. I further certify that the application thresholds are met at the time of application.

Signature of Official Representative Title Date

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Secretary, April 14, 2017

Tourism-Related, Large-Scale Municipality-Owned Capital Project Budget

All applicants must supply a detailed and complete project budget utilizing the following basic format:

Evergreen SnoPark Completion Budget

Note: Evergreen SnoPark's estimated current real estate value of \$50,000 is not included in this budget.

Funding Sources

Lodging Tax Funds Request	\$103,500
Other Grant Funds	\$4,000
Other Local Government Funds	\$0
Private Funds	
Snowmobile Clubs	\$12,000
Local Companies	\$10,000
Local Foundations	\$30,000
Local in-kind Labor	\$49,000
Total Available Funding	\$208,500

Project Expenses

Real Estate Costs	\$0
Capital Asset Costs	
2 Station Toilet	\$60,000
Garbage Receptacle	\$4,500
Signage	\$6,000
Hitching Posts	\$6,000
Pay Station	\$6,000
Construction Costs	
Tree Falling	\$10,000
Tree Limbing	\$2,000
Tree Cutting	\$3,000
Rounds Sold	-\$2,500
Debris Removal	\$3,000
Dump Fees	\$2,000
Grading	\$25,000
Gravel	\$60,000
Toilet Installation	\$7,500
Dump Receptacle Pad	\$1,000
Install Hitching Posts	\$6,000
Install Signs	\$6,000
Install Pay Station	\$1,000
Soft Costs	
Inspections/CUP	\$2,000
Cultural Resource Surveys	\$0
Total Project Costs	\$208,500

Attachment A

Kittitas County Park and Recreation District No. 1
P. O. Box 1064
Roslyn, WA 98941

To: Kittitas County Commissioners
Attn: Lodging Tax Grant Application
205 West 5th Avenue, Suite 108
Ellensburg, WA 98926-2887

Re: Grant Application For Tourism – CIP 2017 – Evergreen SnoPark - Completion

This letter confirms the confirms the District's knowledge and endorsement of this grant application for the Completion of the Evergreen SnoPark.

Affirmed April 14, 2017 by,

A handwritten signature in black ink, appearing to read "Van R. Peterson". The signature is written in a cursive style with a large initial "V".

Van R. Peterson, Secretary

Submitted as Attachment A of ...
GrantApplicationForTourism-CIP2017.EvergreenSnoPark.Completion.pdf

Attachment B is the Evergreen SnoPark Vicinity Map

